

Contract/Freelance Attorney Resource Guide

Applicable D.C. Rules of Professional Conduct:*

Rule 1.2 Scope of Representation

Rule 1.4: Communication

Rule 1.5(e): Division of Fees

Rule 1.6: Confidentiality of Information

<u>Rule 1.7(b)(4)</u>: Conflicts Created by Lawyer's Own Interests

Rule 1.9: Duties to Former Clients

Rule 1.10: Imputed Disqualification

Rule 5.6(a): Restrictions on Right to Practice

<u>Rule 5.1</u>: Responsibilities of a Partners, Managers, and Supervisory Lawyers

Rule 7.1(a): Communications Regarding a Lawyer's Services

Rule 7.5: Firm Names and Letterheads

Rule 4.4: Respect for Rights of Third Persons

D.C. Legal Ethics Opinions (LEO):*

<u>LEO 352</u>: Professional Responsibility Duties for Temporary Contract Lawyers and the Firms that Hire Them

LEO 291: Contracts with Temporary Lawyers: Restrictions on Subsequent Employment

LEO 284: Advising and Billing Clients for Temporary Lawyers

LEO 255: Use of Former Firm Lawyer on a Contract Basis

Other D.C. Resources:

Elements of Engagement Agreements and Letters

Finding Contract/Freelance Attorneys:**

http://montagelegal.com/

http://www.freelancelaw.com/

https://www.upcounsel.com/

https://www.lawclerk.legal/



http://www.theposselist.com/agencies/washington-dc/washington-dc/

https://www.lawyerexchange.com/

Additional Resources:**

Freelance Attorney Benefit from Growing Demand, ABA Journal, by Danielle Braff, April 1, 2019

5 Steps to Outsourcing Success for Law Firms, MyCase Blog, Dina Eisenberg, April 2019

<u>Smart Growth: Tapping into the Freelance Lawyer Ecosystem</u>, Attorney at Work, Dan Lear, November 8, 2018

<u>Eight Reasons Why a Solo Lawyer or Small Firm Should Outsource Appellate Briefing to a Freelance</u> <u>Appellate Specialist</u>, Briefly Writing, Mike Skotnicki, Posted on May 11, 2012

Alderman, Kimberly L., <u>The Freelance Lawyering Manual: What Every Lawyer Needs to Know about the</u> <u>New Temporary Attorney Market</u> (Erleichda Press, 2011) (copy available in the PMAS lending library)

<u>Freelance Law: Lawyers' Network Helps These Women Keep a Hand in the Workforce</u>, ABA Journal, by G.M. Filisko, August 1, 2011 (copy available in the PMAS lending library)

*There may be other rules and legal ethics opinions applicable to specific contract/freelance attorney issues. The rules and opinions provided above are not necessarily all inclusive and but only some that may apply to contract/freelance attorney issues. If you have specific ethics questions, contact our ethics hotline at 202-737-4700 ext. 1010.

**These are some of the resources for finding contract or freelance lawyers. Listing these vendors does not constitute an endorsement by the D.C. Bar.

For more information you may contact:

Dan Mills & Rochelle Washington Practice Management Advisory Service D.C. Bar 901 Fourth Street, NW Washington, DC 20001 202-780-2762 / 202-780-2764