

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
FAMILY COURT
Domestic Relations Branch**

PRINT YOUR NAME

PLAINTIFF,

DR _____

v.

Judge _____

PRINT THE OTHER PARTY'S NAME

DEFENDANT.

MOTION TO SERVE BY PUBLICATION OR POSTING

I, _____, am the Plaintiff in this case.
PRINT YOUR NAME

1. I have attempted to serve the Defendant with notice of this case.
2. I have been unable to find the Defendant.
3. I believe that the Defendant is a non-resident of the District of Columbia or that the Defendant has been absent from the District of Columbia for at least six months.
4. I believe the Defendant cannot be found because I have made diligent efforts to discover the whereabouts of the Defendant. My efforts include looking for information about the Defendant's current address, last known address and last known employer; information from other people who know the Defendant; information about the Defendant from jails, prisons and the military; and other efforts.

[YOU MUST TRY YOUR BEST TO COMPLETE STEPS 1 – 17]

Information About the Defendant's Current Address

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

- 1. I do not know the Defendant's current home address or telephone number.

- 2. I last had contact with the Defendant on _____
PRINT DATE OF LAST CONTACT

- 3. My last contact with the Defendant was
 - in person at _____
PRINT ADDRESS OR PLACE WHERE YOU LAST HAD CONTACT

 - by telephone at _____
IF YOU CALLED THE DEFENDANT, PRINT THE NUMBER YOU CALLED

- 4. The Defendant and I have never lived together.
OR
 The Defendant and I last lived together on _____ at this address:
PRINT DATE

STREET ADDRESS

CITY STATE ZIP

Information About the Defendant's Last Known Address & Telephone

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

5. The Defendant's last known home address is

STREET ADDRESS

CITY

STATE

ZIP

6. I mailed the Summons and Complaint to the Defendant at the last known address by "certified mail, return receipt requested" on _____

PRINT DATE

The post office sent the return receipt to me unsigned or marked "not found."

The post office never sent the return receipt to me.

7. The Defendant's last known telephone number is _____

PRINT THE TELEPHONE NUMBER

8. I called the Defendant's last known telephone number on _____

PRINT DATE YOU CALLED

9. When I called the last known telephone number, this is what happened:

10. I called "411" and asked for the Defendant's telephone number on _____

PRINT DATE

The "411" operator told me there was no listing for the Defendant.

The "411" operator gave me this telephone number: _____

PRINT NUMBER FROM "411"

When I called the number from "411," this is what happened:

Information About the Defendant's Last Known Employer

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

11. The Defendant's last known employer is

COMPANY NAME

STREET ADDRESS

CITY

STATE

ZIP

12. I contacted the Defendant's last known employer on _____
PRINT DATE YOU CONTACTED EMPLOYER

13. When I spoke to the last known employer, this is what happened:

Information From Other People Who Know the Defendant

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

14. I tried to contact the Defendant's relatives or friends in person, by telephone or by mail.

The person I contacted was...	The contact was...	This is what happened...
name: relationship to Defendant:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by mail <input type="checkbox"/> on this date:	
name: relationship to Defendant:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by mail <input type="checkbox"/> on this date:	
name: relationship to Defendant:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by mail <input type="checkbox"/> on this date:	
name: relationship to Defendant:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by mail <input type="checkbox"/> on this date:	
name: relationship to Defendant:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by mail <input type="checkbox"/> on this date:	

Information From Jails and Prisons About the Defendant

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

15. I called these jails and prisons to find out if the Defendant is incarcerated or on parole.

Jail or Prison	Contact	This is what happened...
<p>Bureau of Prisons Inmate Locator Service 320 First St NW, Rm 524 Washington, DC 20534 (202) 307-3126</p> <p style="text-align: center;"><i>or</i></p> <p>www.bop.gov (Click on “Inmate Locator” on left side of screen)</p> <p>Search by name, Register #, DCDC #, FBI # or INS #.</p>	<p><input type="checkbox"/> I called on this date:</p> <p style="text-align: center;"><i>or</i></p> <p><input type="checkbox"/> I searched the website, printed the search results and am attaching a copy to this Motion.</p>	<p><input type="checkbox"/> The Bureau of Prisons told me:</p>
<p>Correctional Treatment Facility (202) 698-3000</p> <p>Search by last name, PDID #, or DCDC #.</p>	<p><input type="checkbox"/> I called on this date:</p>	<p><input type="checkbox"/> The Correctional Treatment Facility told me:</p>
<p>District of Columbia Jail Records Office (202) 673-8257</p> <p>Search by full name & DOB, PDID # or DCDC #.</p>	<p><input type="checkbox"/> I called on this date:</p>	<p><input type="checkbox"/> The DC Jail told me:</p>
<p>US Parole Commission (301) 492-5990</p> <p>Search by full name and/or REG #.</p>	<p><input type="checkbox"/> I called on this date:</p>	<p><input type="checkbox"/> The US Parole Commission told me:</p>

Information From the Military About the Defendant

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

16. I sent a letter to all the branches of the military to find out if the Defendant is in the military. I am attaching copies of the letters I sent and any replies that I got.

YOU MUST INCLUDE A STAMPED SELF-ADDRESSED ENVELOPE WITH EACH LETTER. THE LOCATOR SERVICES ARE FREE TO IMMEDIATE FAMILY MEMBERS; ALL OTHERS MUST INCLUDE A CHECK OR MONEY ORDER FOR **\$3.50** MADE OUT TO "TREASURER OF THE U.S."

Branch of Military	Contact	This is what happened...
<p>US Army Worldwide Locator ATTN: AHRC-ERP US Army Enlisted Records & Evaluation Center 8899 East 56th St Indianapolis, IN 46249-5301</p> <p style="text-align: center;">NOTE: ENCLOSE \$3.50 IF YOU ARE NOT AN IMMEDIATE FAMILY MEMBER</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Army and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Army never replied to my letter.</p>
<p>US Navy Worldwide Locator Bureau of Naval Personnel PERS 312F 5720 Integrity Drive Millington, TN 38055-3120</p> <p>(901) 874-3351</p> <p style="text-align: center;">NOTE: ENCLOSE \$3.50 IF YOU ARE NOT AN IMMEDIATE FAMILY MEMBER</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Navy and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Navy never replied to my letter.</p>
<p>US Air Force Worldwide Locator HQ AFMPC/RMIQL 550 C Street West, Suite 50 Randolph AFB, TX 78150-4752</p> <p>(210) 652-5775</p> <p style="text-align: center;">NOTE: ENCLOSE \$3.50 IF YOU ARE NOT AN IMMEDIATE FAMILY MEMBER</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Air Force and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Air Force never replied to my letter.</p>

<p>Marine Corps Worldwide Locator HQ US Marine Corps Personnel Mgmt Support Branch MMSB-10 2008 Elliot Road, Suite 201 Quantico, VA 22134-5030</p> <p>(703) 640-3942 or (703) 640-3943</p> <p>NOTE: ENCLOSE \$3.50 IF YOU ARE NOT AN IMMEDIATE FAMILY MEMBER</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Marine Corps and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Marine Corps never replied to my letter.</p>
<p>Coast Guard Personnel Command (CGPC-ADM-3) 2100 Second Street NW Washington, DC 20593-0001</p> <p>(202) 267-1340</p> <p>NOTE: ENCLOSE \$3.50 IF YOU ARE NOT AN IMMEDIATE FAMILY MEMBER</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Coast Guard and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Coast Guard never replied to my letter.</p>
<p>National Oceanic and Atmospheric Administration (NOAA) Commissioned Personnel Center 1315 East-West Highway Room 12100 Silver Spring, MD 20910</p> <p>(301) 713-3444</p> <p>NOTE: THIS IS FREE FOR EVERYONE</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the NOAA and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The NOAA never replied to my letter.</p>
<p>Public Health Service Office of Commissioned Corps 1101 Wootton Parkway, Suite 100 Rockville, MD 20852</p> <p>(240) 453-6000</p> <p>NOTE: THIS IS FREE FOR EVERYONE</p>	<p><input type="checkbox"/> I wrote a letter and I am attaching a copy of my letter to this Motion.</p>	<p><input type="checkbox"/> I got a letter back from the Public Health Service and I am attaching a copy to this Motion.</p> <p><input type="checkbox"/> The Public Health Service never replied to my letter.</p>

Other Information About Your Search for the Defendant

[YOU MUST TRY TO COMPLETE EACH OF THE FOLLOWING STEPS]

17. I also tried to find the Defendant by doing these other things:

Request to Post Notice in Clerk’s Office Instead of in the Newspaper

[COMPLETE THIS SECTION ONLY IF YOU CANNOT AFFORD TO PUBLISH A NOTICE IN THE NEWSPAPER]

IF THE JUDGE GRANTS THIS MOTION, THERE ARE TWO WAYS TO NOTIFY THE DEFENDANT ABOUT THIS CASE:

* **PUBLICATION** MEANS THAT YOU WILL PAY A NEWSPAPER TO PUBLISH A NOTICE.

* **POSTING** MEANS THAT A NOTICE WILL BE POSTED AT THE COURTHOUSE. POSTING IS FREE, BUT IT IS ONLY FOR PEOPLE WHO CANNOT AFFORD TO PUBLISH A NOTICE IN THE NEWSPAPER.

If I have to pay to publish a notice in the newspaper, it will cause me a substantial hardship because:

I have already been allowed to file this case without paying any fees (IFP).

or

I cannot afford to pay to publish a notice in the newspaper for the following reasons [EXPLAIN WHY YOU CANNOT AFFORD TO PUBLISH A NOTICE IN THE NEWSPAPER, INCLUDING DETAILED INFORMATION ABOUT YOUR INCOME AND EXPENSES]:

Request for Relief

I RESPECTFULLY REQUEST that [CHECK ALL THAT APPLY]

the Court allow me to serve the Defendant by publishing a notice in the newspaper.

the Court allow me to serve the Defendant by posting a notice in the Domestic Relations Clerk's Office.

Other _____

I ALSO REQUEST that the Court award any other relief it considers fair and proper.

I Do Do Not request an oral hearing in front of the judge on this motion.

Respectfully Submitted,

SIGN YOUR NAME

STREET ADDRESS

CITY, STATE AND ZIP CODE

TELEPHONE NUMBER

SUBSTITUTE ADDRESS: CHECK BOX IF YOU HAVE WRITTEN SOMEONE ELSE'S ADDRESS AND PHONE NUMBER BECAUSE YOU FEAR HARASSMENT OR HARM.

I, _____, solemnly swear or affirm under criminal penalties for the making of a false statement that I have read the foregoing Motion to Serve by Publication or Posting and that the factual statements made in it are true to the best of my personal knowledge, information and belief.

SIGN YOUR NAME

DATE

PRINT YOUR NAME

